



## **INFORMATION CLAUSE**

According to art. 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27<sup>th</sup>, 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data as well as the repealing Directive 95/46/EC, the so-called GDPR, - RODO in Polish, please be advised on the following:

### **1. The administrator of personal data**

**LANGOWSKI LOGISTICS Sp. z o.o. Sp. k. (formerly: LANGOWSKI SHIPPING Halina Langowska Sp. o.o.)** with its registered office in Gdynia at Hutnicza 16, 81-061 Gdynia, entered into the Register of Entrepreneurs of the National Court Register kept by the District Court Gdańsk-Północ in Gdańsk, 8th Commercial Division of the National Court Register under number 0000778319, Tax Identification Number: PL9581695728, REGON: 381455449.

### **2. Contact regarding the Protection of Personal Data**

In all the matters regarding protection of your personal data please contact us at the e-mail address [rodo@langowski.eu](mailto:rodo@langowski.eu), call us at +48 58 625 92 16 or send your correspondence via traditional mail to the address of our office indicated in item 1.

### **3. As the Administrator we will process your data:**

1. in order to conclude a cooperation contract based on your expressed interest in offer LANGOWSKI LOGISTICS Sp. z o.o. Sp. k. (art. 6 section 1 letter b of the GDPR),
2. for the execution of the cooperation agreement provisions, if entered (art. 6 section 1 letter b of the GDPR),
3. in order to comply with Administrator's legal obligations, in particular, settlement of the contract (art. 6 section 1 letter c of the GDPR), e.g.
  - issuing and storing VAT invoices and accounting documents for the time specified by the provisions of the Accounting Act,
  - responding to complaints within the time and form provided for by law,
4. for analytical purposes, better selection of services to the needs of LANGOWSKI LOGISTICS Sp. z o.o. Sp. k. clients, general optimization of our products, optimization of service processes, building knowledge about our clients, financial analysis of our company, being the implementation of our legally legitimate interest in this (art. 6 section 1 lit. f of the GDPR),
5. for archival (evidential) purposes that are the fulfillment of the Administrator's legitimate interest in securing information in the event of a legal need to prove facts (art. 6 section 1 letter f of the GDPR),
6. for the purpose of determining, investigating or defending against claims in the execution of the Administrator's legitimate interest (art. 6 section 1 letter f of the GDPR),





7. to test customer satisfaction being the implementation of the Administrator's legitimate interest in determining the quality of LANGOWSKI LOGISTICS Sp. z o.o. Sp. k. service and the level of satisfaction of our customers with products and services (art. 6 section 1 letter f of the GDPR),
8. in order to offer you directly (direct marketing) products and services of companies cooperating with LANGOWSKI LOGISTICS Sp. z o.o. Sp. k. (our partners), including tailoring them in terms of your needs, as the implementation of the Administrator's and our partners' legally justified interest (art. 6 section 1 letter f of the GDPR),

#### 4. The right to object

1. You have the right to object to the processing of your data described above at any time. We will cease to process your data for these purposes unless we are able to demonstrate that there is a valid legal ground for us to process your data that overrides your interests, rights and freedoms or your data will be necessary for us for the possible determination, investigation or defense of claims.
2. You have the right to object to the processing of your data at any time in order to conduct direct marketing. If you exercise this right - we will stop processing data for this purpose.

#### 5. The right to withdraw consent

If the data is processed on the basis of consent, you have the right to withdraw your consent at any time without affecting the lawfulness of processing prior to its withdrawal.

Withdrawal of consent may take place via e-mail to the following e-mail address: [zgody@langowski.eu](mailto:zgody@langowski.eu)

#### 6. The period of personal data storage

1. Your personal data will be kept during the period of our cooperation, and after its completion for at least the period defined by the law on public and legal settlements, however, not shorter than until the final settlement or prescription of possible claims arising from mutual cooperation, and in the event of a dispute to its the final term by which we also mean the effective completion of the enforcement proceedings.
2. Data processed for the purposes of direct marketing of our products and services may be processed until you object to their processing for this purpose or determine that these data are no longer valid.

#### 7. Recipients of personal data

1. Your personal data may be disclosed to Administrator's trading partners that is companies we cooperate with by combining products or services only for the proper execution of the cooperation agreement concluded with you.
2. Administrator's subcontractors (processing entities) may also have access to your data: entities involved in the performance of the contract, accounting offices, entities providing legal services to the Administrator, public administration bodies within the scope determined by applicable law, financial institutions in the scope of providing services to the Administrator, entities performing consulting or auditing services, postal and courier companies providing exchange correspondence, entities ensuring the security of our information systems.





3. Your personal data may be transferred to a third country or international organization towards which the European Commission has determined an adequate level of data protection or lack thereof, based on appropriate legal safeguards, which are standard contractual clauses for the protection of personal data approved by the European Commission; and otherwise using legal and technical safeguards in force in the Company, based on your consent.

#### **8. Rights of persons whose personal data relate to**

According to GDPR, you are entitled to:

- a) the right to access their data,
- b) the right to correct (amend) their data,
- c) the right to delete data, limit data processing,
- d) the right to object to the processing of data,
- e) the right to transfer data,
- f) the right to lodge a complaint with the supervisory authority.

#### **9. Information on the voluntary submission of personal data**

Providing data is voluntary, but it is necessary to conclude and execute a cooperation agreement.

#### **10. Automated processing of personal data**

Your data will not be processed in an automated manner and will not be used for profiling.

Any additional information regarding the protection of personal data in our company can be obtained at the e-mail address [rodo@langowski.eu](mailto:rodo@langowski.eu)

Best regards,  
Administrator of personal data

